

Macomb Community Action Advisory Board
Planning and Evaluation Committee Meeting
September 24, 2009

The Macomb Community Action Advisory Board Planning and Evaluation Committee met on Thursday, September 24, 2009, in the Michigan Works! Conference Room, 21885 Dunham Road, Suite 11, Clinton Township.

MEMBERS PRESENT:

Denise Amenta
Michael Bruci
Laura Johnson
Peggy Kennard
Eudora McKinney
Fran Strutz
Carey Torrice

MEMBERS EXCUSED:

Alice King
Tammy Patton
Debbi Schroeder

STAFF PRESENT:

Frank Taylor
Mary Solomon
Maralyn McNally

I. Call to Order

The meeting was called to order by Chair Amenta at 11:42 a.m.

II. Determination of a Quorum

It was determined that a quorum was established with seven members present.

III. Approval of the Agenda

Eudora McKinney made a motion to approve the Agenda as submitted. Supported by Fran Strutz. Motion carried.

IV. Public Comment

Chair Amenta stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair Amenta proceeded with the meeting.

V. Approval of May 21, 2009 Minutes

Eudora McKinney made a motion to approve the May 21, 2009, minutes. Supported by Laura Johnson. Motion carried.

VI. Recommendation to receive and file the Head Start Report

Maralyn McNally presented information on the status on this year's Head Start program. The program is at full enrollment. Staff received training in several areas. Several sites were moved to accommodate program needs. Ms. McNally also summarized the progress reports as attached in the Board package.

There was no Policy Council report given.

Fran Strutz made a motion to receive and file the Head Start report. Supported by Eudora McKinney. Motion carried.

VII. Recommendation to receive and file the FEMA Emergency Food and Shelter Program (EFSP) Report

Ms. Solomon gave a report on the funds that we received as well as additional funds that were allocated to the Agency. Denise Amenta asked if any of the funds were expended. Ms. Solomon indicated that none of these funds have been spent. We are waiting for additional guidance on the use and the final amount of funds we will receive.

Peggy Kennard made a motion to receive and file the FEMA Emergency Food and Shelter Program (EFSP) Report. Supported by Eudora McKinney. Motion carried.

VIII. Recommendation to approve the Results Oriented Management & Accountability (ROMA) FY2010 Plan

Ms. Solomon summarized the ROMA Plan. She reviewed each of the six national goals, as well as the performance target outlines and customer milestones for each goal. Ms. McKinney asked if there were any changes in format from the previous year. Ms. Solomon indicated that there were no changes from the previous year. Peggy Kennard asked about the participation levels in the Senior Nutrition Congregate program. Mr. Taylor discussed the possibility of Senior Nutrition funding being reduced at the State level. We are awaiting final budget levels. Ms. Solomon also indicated that the Committee would be receiving quarterly updates. She also indicated that the Board would be receiving additional training in ROMA at a later date.

Fran Sturtz made a motion to approve Results Oriented Management & Accountability (ROMA) FY2010 Plan. Supported by Michael Bruci. Motion carried.

IX. Recommendation to receive and file the Program Reports

Ms. Solomon reviewed the Program Component Reports covering the period May through August 2009. She provided the committee with an update as to the status of the Weatherization program and their progress in securing contractors through a formal Request for Qualifications (RFQ) process. Community Action Center - Satellite offices

are now operational in both the Michigan Rehabilitation Services/Michigan Works! location in Roseville, as well as Samaritan House in Washington Township. Resource rooms (with computer access for customers) have been added at the South and Central Community Action Centers

Ms. Sturtz stated that the College has Tech interns that might be able to volunteer to assist the Action center staff in the computer room. Mr. Taylor indicated that he would contact Ms. Sturtz for more information on how to proceed.

Peggy Kennard made a motion to receive and file the Program Reports. Supported by Fran Sturtz. Motion carried.

X. Emerging Issues

The Committee had no emerging issues.

XI. Other Business

Mr. Taylor announced that there will be a joint meeting between the MCAAB Board and the Head Start Policy Council on Friday, October 16, 2009 at the MISD. He encouraged members to attend the meeting.

XII. Schedule Next Meeting – Full Board – October 20, 2009 at the Health Department

XIII. Adjournment

Carey Torrice supported by Fran Sturtz made a motion to adjourn the meeting at 1:15pm.

Respectfully submitted,

Mary Solomon/Frank Taylor